

No.: 14.35.0000.020.36.045.16.73

Date: 16-January- 2017

Office Order

Subject: Visit to India, Kolkata to attend the "Bengal Global Business Summit-2017".

Ref: MoPT & IT Letter no.14.00.0000.001.25.047.14.66, Dated: 16 January 2017.

Mr. Gias Uddin Ahmed, Managing Director and Mr. Targhibul Islam, Deputy General Manager (Corporate Strategy) of Teletalk Bangladesh Ltd. will visit India, Kolkata to attend the "Bengal Global Business Summit-2017" to be held on 19-21 January, 2017 or nearest possible time (excluding journey time).

The Journey of the aforesaid officials will be conducted with the following conditions:-

1. All expenses of the journey will be borne by Teletalk Bangladesh Limited (TBL).
2. The entire visit will be treated as on duty.
3. No part of the salary will be paid in foreign currency.
4. They will join to their own post after coming back to Bangladesh.

Mr. Targhibul Islam, Deputy General Manager (Corporate Strategy & addl. P&I) will be released from DGM, Corporate Strategy post by handing over his charge to Mr. Kazi Fazlul Haque, General Manager (Admin) and he will join his own post after returning back to Bangladesh.

This letter is issued with the approval of Managing Director, Teletalk Bangladesh Ltd.


(Kazi Fazlul/Haque) 16.1.17

General Manager (Admin)

Distribution:

1. Chairman, TBL & Secretary, PTD, MoPT & IT (Attn: Company Secretary, TBL).
2. Managing Director, TBL.
3. Director General, Passport and Immigration, Agargaon, Dhaka.
4. Director, Hazrat Shahajalal International Airport, Dhaka.
5. Concerned General Managers, TBL.
6. General Manager, IT & Billing, TBL. He is requested to take necessary steps to update the concerned information in TBL website.
7. Company Secretary, TBL.
8. Officer in Charge (Immigration), Hazrat Shahajalal International Airport, Dhaka.
9. Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
10. Concerned officials, TBL.
11. Personal File.
12. Office Record.