No: TBL /Admin / Ex-Bangladesh Leave (Part-2)/2013/316　　　　Date: 10-November-2016
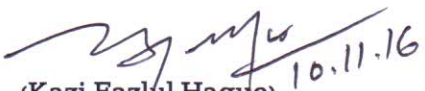
Office Order

Subject: **Permission of Ex-Bangladesh Leave**

Management of Teletalk Bangladesh Limited has granted ex-Bangladesh leave of Mr. Provash Chandra Roy, Deputy General Manager, M & E project, Teletalk Bangladesh Limited (TBL) to visit India to collect T. C. from Lala Lajpat Rai Memorial (LLM) Medical College on behalf of his daughter Km. Riya Roy who is a student of MBBS course of that college from November 17, 2016 to November 26, 2016 for 10 (Ten) days or from the date of availing the leave under following conditions:

1. All cost of the journey will be borne by Mr. Provash Chandra Roy.
2. No part of his salary will be paid in foreign currency.
3. Over stay will be treated as misconduct.

Mr. Provash Chandra Roy will be released from his post on local arrangement and will join his post after the leave and must report to Admin department of TBL through proper channel. He will also submit photocopy of relevant pages (with arrival & departure seal) of his passport to this office.

This letter is issued with the approval of Managing Director, Teletalk Bangladesh Limited.

10.11.16

(Kazi Fazlul Haque)
Deputy General Manager (Admin)

For kind information & necessary action (Not according to seniority):

1. Chairman, TBL & Secretary, PTD, MOPTIT (Attn: CS to TBL).
2. Director General, Department of Telecommunications (DOT).
3. Director General, Passport & Immigration, Agargaon, Dhaka.
4. Managing Director, BTCL.
5. Director, Hazrat Shahajalal International Airport, Dhaka.
6. Mr. Gias Uddin Ahmed, Managing Director, TBL
7. Provash Chandra Roy, DGM, M & E project, TBL.
8. Officer in Charge (Immigration), Hazrat Shahajalal International Airport, Dhaka.
9. Controller of Foreign Exchange Bangladesh Bank, Dhaka.
10. C.A.O (T&T), Shegunbagicha, Dhaka.
11. General Manager, IT & Billing, TBL. (requested to take necessary steps to update the concern information in TBL website)
12. Company Secretary, TBL.
13. Personal file.
14. Office Copy.