

No: 14.35.0000.020.31.082.18.30

Date: 20th January, 2019

Office Order

Subject: Visit to China for Factory Inspection of equipment's to be imported under Package-1 of Introduction of 3G Technology and Expansion of 2.5G Network (Phase-II)-Project.

Management of Teletalk Bangladesh Limited (TBL) is pleased to nominate the following officials to visit China from January 24, 2019 to January 31, 2019 (excluding travel time) to attend Factory Inspection of equipment to be imported under Package-1 of Introduction of 3G Technology and Expansion of 2.5G Network (Phase-II)-Project.

SL.No	Name	Designation	Department	System
01.	Mr. Md. Rezaul Kabir	General Manager	SO, Dhaka	RAN
02.	Mr. A.M Akhtarul Islam	Deputy General Manager	SO	
03.	Mr. Md. Anwar Hossain	General Manager	P&I	CS
04.	Mr. Targhibul Islam	Deputy General Manager	Admin	
05.	Mr. D.M. Nurul Huda	General Manager	SO, Ctg.	PS
06.	Mr. Mohammad Razaul Karim Rizvi	Manager	3G Project (Phase-II)	

The journey of the officials will be subject to the following conditions:-

1. All cost will be borne by Huawei Technologies Ltd. as per contract signed with Huawei.
2. The entire visit including travel time will be treated as on duty.
3. Any overstay will be treated as misconduct.
4. They will draw their pay and allowances in local currency; no part of it will be drawn in foreign currency.

Mr. Md. Rezaul Kabir, General Manager (System Operations, Dhaka) will be released from GM, SO, Dhaka post by handing over his charge to Mr. Provash Chandra Roy, General Manager (Marketing & VAS).

Mr. Md. Anwar Hossain, General Manager (Planning & Implementation) & Mr. D.M. Nurul Huda, General Manager (System Operation, Chattogram) will be released from their posts by handing over their charges to Mr. Nurul Mabud Chowdhury, General Manager (IT & Billing).

Mr. Targhibul Islam, Deputy General Manager (Admin and addl. Company Secretary & Corporate Strategy) will be released from DGM, Admin post by handing over his charge to Mr. S. M. Saidul Islam, Deputy General Manager (Procurement & addl. Audit). And Mr. Targhibul Islam will be

released from his additional charges by handing over his charges to Mr. Md. Ashrafuzzaman, Deputy General Manager (Marketing & VAS).

Mr. A.M Akhtarul Islam, DGM (SO) & Mr. Mohammad Razaul Karim Rizvi, Manager (3G Project (Phase-II)) will be released from their posts under local arrangement.

They will join their posts after coming back to Bangladesh, with report to Admin department of TBL, through proper channel. Also photocopies of relevant pages (with arrival & departure seals) of their passport shall have to be submitted to Admin department immediately after the visit.

This letter is issued with the approval of Managing Director, Teletalk Bangladesh Ltd.

 20/11/19

(Targhibul Islam)
Deputy General Manager (Admin).

Distribution:

1. Chairman, TBL & Secretary, PTD, MOPTIT (Attn: PS to Secretary).
2. Managing Director, TBL.
3. Director General, Passport and Immigration, Agargaon, Dhaka.
4. Director, Hazrat Shahajalal International Airport, Dhaka.
5. Concerned General Managers, TBL.
6. General Manager, IT & Billing, TBL. (With request to take necessary steps to update the concerned information in TBL website.)
7. Company Secretary, TBL.
8. Officer in Charge (Immigration), Hazrat Shahajalal International Airport, Dhaka.
9. Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
10. Concerned officials, Teletalk Bangladesh Limited.
11. Mr. Ding Wei, Project Director, Introduction of 3G Technology and Expansion of 2.5G Network (Phase-II) Project, Huawei Technologies (BD) Ltd.
12. Personal File.
13. Office Record.