

No: TBL/Admin/EX-Bangladesh Leave (Part-2)/2013/176

Date: 13-September-2015

Office Order

Subject: Permission of Ex-Bangladesh Leave.

The Management of Teletalk Bangladesh Limited has granted the application of Mr. Sanjoy Kumer Sarker, Deputy Manager, Corporate Sales under Marketing & Sales, Teletalk Bangladesh Limited to visit India for Pilgrimage from September 25, 2015 to October 24, 2015 for 30 (Thirty) days or from the date of availing the leave.

1. All cost of the journey will be borne by Mr. Sanjoy Kumer Sarker. No cost will be borne by Teletalk Bangladesh Limited or Government of Bangladesh.
2. No part of his salary will be paid in foreign currency.
3. Over stay will be treated as misconduct.

Mr. Sanjoy Kumer Sarker will be released from his post on local arrangement and will join his post in time after the leave with report to Admin department of TBL through proper channel. He will also submit photocopy of relevant pages (with arrival & departure seal) of his passport to this office.

The letter no. TBL/Admin/EX-Bangladesh Leave (Part-2)/2013/171, dated 06 September, 2015 is hereby cancelled.

This letter has been issued with the approval of Managing Director, Teletalk Bangladesh Limited.

M. Rashid
13.09.2015

(Mohammad Mamunur Rashid)
Deputy General Manager (Admin)

For kind information & necessary action:

1. Chairman, TBL & Secretary, PTD, MOPTIT (Attn: PS to Secretary).
2. Director General, Passport & Immigration, Agargaon, Dhaka.
3. Director, Hazrat Shahajalal International Airport, Dhaka.
4. Officer in Charge (Immigration), Hazrat Shahajalal International Airport Dhaka.
5. Controller of Foreign Exchange Bangladesh Bank, Dhaka.
6. General Manager, Marketing & Sales, TBL.
7. General Manager, IT & Billing, TBL.
8. Company Secretary, TBL.
9. Mr. Sanjoy Kumer Sarker, DM, Corporate Sales, Marketing & Sales, TBL.
10. Personal file.
11. Office Copy.