

No: TBL/Admin/EX-Bangladesh Leave (Part-2)/2013/183

Date: 17-September-2015

## Office Order

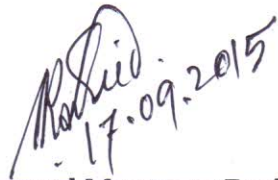
**Subject: Permission of Ex-Bangladesh Leave.**

The Management of Teletalk Bangladesh Limited has granted the application of Mr. Shakil Ahmed, Deputy General Manager, Value Added Services (VAS) under Marketing & Sales, Teletalk Bangladesh Limited to visit india to treatment of his back pain from September 20 , 2015 to September 29, 2015 for 10 (Ten) days or from the date of availing the leave.

1. All cost of the journey will be borne by Mr. Shakil Ahmed. No cost will be borne by Teletalk Bangladesh Limited or Government of Bangladesh.
2. No part of his salary will be paid in foreign currency.
3. Over stay will be treated as misconduct.

Mr. Shakil Ahmed will be released from his post on local arrangement and will join his post in time after the leave with report to Admin department of TBL through proper channel. He will also submit photocopy of relevant pages (with arrival & departure seal) of his passport to this office.

This letter has been issued with the approval of Managing Director, Teletalk Bangladesh Limited.

  
(Mohammad Mamunur Rashid)  
Deputy General Manager (Admin)

### **For kind information & necessary action:**

1. Chairman, TBL & Secretary, PTD, MOPTIT (Attn: PS to Secretary).
2. Director General, Passport & Immigration, Agargaon, Dhaka.
3. Director, Hazrat Shahajalal International Airport, Dhaka.
4. Officer in Charge (Immigration), Hazrat Shahajalal International Airport Dhaka.
5. Controller of Foreign Exchange Bangladesh Bank, Dhaka.
6. General Manager, Marketing & Sales, TBL.
7. General Manager, IT & Billing, TBL. He is requested to take necessary steps to update the concern information in TBL website.
8. Company Secretary, TBL.
9. Mr. Shakil Ahmed, DGM, VAS, Marketing & Sales, TBL.
10. Personal file.
11. Office Copy.