

No: TBL/Admin/EX-Bangladesh Leave (Part-1)/2013/190

Date: 07-December-2015

Office Order

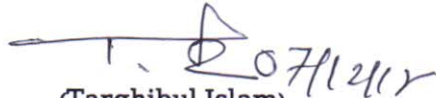
Subject: Permission of Ex-Bangladesh Leave.

The Management of Teletalk Bangladesh Limited has granted the application of Mr. Rifat Bin Salam, Junior Executive, System Operations, Teletalk Bangladesh Limited to visit Singapore for family purpose from December 24, 2015 to December 29, 2015 for 06 (Six) days or from the date of availing the leave.

1. All cost of the journey will be borne by Mr. Rifat Bin Salam. No cost will be borne by Teletalk Bangladesh Limited or Government of Bangladesh.
2. No part of his salary will be paid in foreign currency.
3. Over stay will be treated as misconduct.

Mr. Rifat Bin Salam will be released from his post on local arrangement and will join his post in time after the leave with report to Admin department of TBL through proper channel. He will also submit photocopy of relevant pages (with arrival & departure seal) of his passport to this office.

This letter has been issued with the approval of Managing Director, Teletalk Bangladesh Limited.



(Targhibul Islam)
Deputy General Manager (Admin)

For kind information & necessary action:

1. Chairman, TBL & Secretary, PTD, MOPTIT (Attn: PS to Secretary).
2. Director General, Passport & Immigration, Agargaon, Dhaka.
3. Director, Hazrat Shahajalal International Airport, Dhaka.
4. Officer in Charge (Immigration), Hazrat Shahajalal International Airport Dhaka.
5. Controller of Foreign Exchange Bangladesh Bank, Dhaka.
6. General Manager, System Operations (Dhaka), TBL.
- ✓ 7. General Manager, IT & Billing, TBL. He is requested to take necessary steps to update the concern information in TBL website.
8. Company Secretary, TBL.
9. Mr. Rifat Bin Salam, Junior Executive, System Operations (Dhaka), TBL.
10. Personal file.
11. Office Copy.