

No14.35.0000.020.08.086.19.166

Date: 05 October, 2021

Office Order

Subject: Visit to United Arab Emirates (Dubai) for GITEK Global x AI Everything2021. Exhibition focus topics with global partners range from maximizing the potential of 5G including industry use case and applications to advance mobile future.

Management of Teletalk Bangladesh Limited (TBL) is pleased to nominate the following officials to visit United Arab Emirates (Dubai) from 13-16 October, 2021(excluding travel time) to attend the Exhibition focus topics with global partners range from maximizing the potential of 5G including industry use case and applications to advance mobile future.

SL.No;	Name:	Designation	Department
01	MR. MOHAMMAD JAMAL UDDIN	Deputy General Manager (DGM)	Marketing & VAS
02	MR. SHAKIL AHMED	Deputy General Manager (DGM)	Planning & implementation
03	MR. MOHAMMAD RAZAUL KARIM RIZVI	Deputy General Manager (DGM)	Planning & implementation

The journey of the officials will be subject to the following conditions:

1. All cost will be borne by GITEK Global x AI Everything.
2. The entire visit including travel time will be treated as on duty.
3. Any overstay will be treated as misconduct.
4. They will draw their usual pay and allowances from Bangladesh in local currency.
5. On return from abroad, they will submit a report to the Admin department. within 15 days.

Mr. Mohammad Jamal Uddin, DGM (Marketing & VAS) will be released from his post by handing over his charge to Mr. Al-Razzakuzzaman, DGM (Marketing & VAS); Mr. Shakil Ahmed, DGM and Mr. Mohammad Razaul Karim Rizvi, DGM (P&I) will be released from his post by handing over their charge to Mr. Md. Saifur Rahman Khan, DGM (Sales, Distribution and CRM), on local arrangement.

The officials will join their own posts and will report to TBL management after returning back to Bangladesh.

This letter has been issued with the approval of the competent authority, TBL.


05.10.21

(Md. Anwar Hossain)
General Manager (Admin)

For kind information & necessary action: (Not according to seniority):

1. Chairman, TBL & Secretary, PTD, MOPTIT (Attn: PS of TBL).
2. Managing Director, TBL.
3. Director General, Passport & Immigration, Agargaon, Dhaka.
4. Director, Hazrat Shahjalal International Airport, Dhaka.
5. Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka.
6. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
7. General Manager, Planning & implementation, TBL
8. General Manager, Marketing & VAS, TBL.

9. General Manager, Finance & Accounts, TBL.
10. General Manager, IT & Billing, TBL. (He is requested to take necessary steps to upload the Office Order in TBL website).
11. Mr. Mohammad Jamal Uddin, DGM, Marketing & VAS, TBL.
12. Mr. Shakil Ahmed, DGM, Planning & implementation, TBL.
13. Mohammad Razaul Karim Rizvi, DGM, Planning & implementation, TBL.
14. Mr. Al-Razzakuzzaman, DGM, Marketing & VAS, TBL.
15. Mr. Md. Saifur Rahman Khan, DGM, Sales, Distribution and CRM, TBL.
16. Company Secretary, TBL.
17. Personal file.
18. Office Copy.