

No: 14.35.0000.020.08.036.17/61

Date: 19-July-2017

Office Order

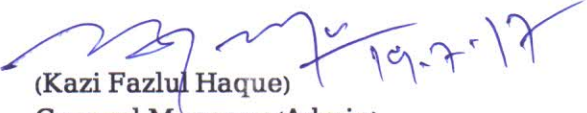
Subject: Permission of Ex-Bangladesh Leave

Management of Teletalk Bangladesh Limited has granted the ex-Bangladesh leave of Mr. Md. Maruf Hossain, Assistant Manager, System operations, Teletalk Bangladesh Limited to visit Saudi Arabia for performing Hajj from August 21, 2017 to October 04, 2017 for 45 (Forty Five) days or from the date of availing the leave.

1. All cost of the journey will be borne by Mr. Md. Maruf Hossain.
2. Over stay will be treated as misconduct.
3. The 45 (Forty Five) days leave is granted as without pay.

Mr. Md. Maruf Hossain will be released from his post on local arrangement and will join his post after the leave and must report to Admin department of TBL through proper channel. He will also submit photocopy of relevant pages (with arrival & departure seal) of his passport to this office.

This letter has been issued with the approval of Managing Director, Teletalk Bangladesh Limited.


(Kazi Fazlul Haque)
General Manager (Admin)

For kind information & necessary action:

1. Chairman, TBL & Secretary, PTD, MOPTIT (Attn: CS of TBL).
2. Director General, Passport & Immigration, Agargaon, Dhaka.
3. Director, Hazrat Shahajalal International Airport, Dhaka.
4. Officer in Charge (Immigration), Hazrat Shahajalal International Airport Dhaka.
5. Controller of Foreign Exchange Bangladesh Bank, Dhaka.
6. General Manager, System operations (Ctg.), TBL.
7. General Manager, IT & Billing, TBL. (requested to take necessary steps to update the concern information in TBL website)
8. Company Secretary, TBL.
9. Mr. Md. Maruf Hossain, Assistant Manager, System operations (Ctg.), TBL.
10. Personal file.
11. Office Copy.