

No: 14.35.0000.020.08.036.17/29

Date: 12-June-2017

Office Order


Subject: Permission of Ex-Bangladesh Leave.

Management of Teletalk Bangladesh Limited has granted the ex-Bangladesh leave of Mr. Md. Saifur Rahman Khan, Deputy General Manager, Regulatory & Corporate Relation, Teletalk Bangladesh Limited to visit Malaysia with his family from June 30, 2017 to July 07, 2017 for 08 (Eight) days or from the date of availing the leave under following conditions:

1. All cost of the journey will be borne by Mr. Md. Saifur Rahman Khan.
2. Over stay will be treated as misconduct.
3. 08 (Eight) days leave is adjusted from his annual leave.

Mr. Md. Saifur Rahman Khan will be released from his post after handing over the charge to Mr. Md. Maniruzzaman, Deputy General Manager, Corporate Sales and will join his post after the leave and must report to Admin department of TBL through proper channel. He will also submit photocopy of relevant pages (with arrival & departure seal) of his passport to this office.

This letter has been issued with the approval of Managing Director, Teletalk Bangladesh Limited.


(Kazi Fazlul Haque)
General Manager (Admin)

For kind information & necessary action:

1. Chairman, TBL & Secretary, PTD, MOPTIT (Attn: CS of TBL).
2. Director General, Passport & Immigration, Agargaon, Dhaka.
3. Director, Hazrat Shahajalal International Airport, Dhaka.
4. Officer in Charge (Immigration), Hazrat Shahajalal International Airport Dhaka.
5. Controller of Foreign Exchange Bangladesh Bank, Dhaka.
6. Managing Director, TBL.
7. General Manager, IT & Billing, TBL. He is requested to take necessary steps to update the concern information in TBL website.
8. Mr. Md. Maniruzzaman, Deputy General Manager, corporate Sales, TBL.
9. Mr. Md. Saifur Rahman Khan, Deputy General Manager, R & CR, TBL
10. Company Secretary, TBL
11. Personal file.
12. Office Copy.