

No: 14.35.0000.020.08.036.17/214

Date: 22-January-2018

Office Order


Subject: Permission of Ex-Bangladesh Leave.

Management of Teletalk Bangladesh Limited has granted the ex-Bangladesh leave of Mr. Mohammad Mahbubur Rahman, Deputy General Manager, Sales, Distribution and CRM, Teletalk Bangladesh Limited to visit India for treatment & others from January 26, 2018 to February 01, 2018 for 07 (Seven) days or from the date of availing the leave under following conditions:

1. All cost of the journey will be borne by Mr. Mohammad Mahbubur Rahman .
2. Over stay will be treated as misconduct.
3. 07 (Seven) days leave is adjusted from his annual leave.

Mr. Mohammad Mahbubur Rahman will be released from his post after handing over the charge to Mr. Md. Khaled Hossain, Deputy General Manager, S & D and CRM and will join his post after the leave and must report to Admin department of TBL through proper channel. He will also submit photocopy of relevant pages (with arrival & departure seal) of his passport to this office.

This letter has been issued with the approval of Managing Director, Teletalk Bangladesh Limited.


(Kazi Fazlul Haque)
General Manager (Admin)

For kind information & necessary action:

1. Chairman, TBL & Secretary, PTD, MOPTIT (Attn: CS of TBL).
2. Director General, Passport & Immigration, Agargaon, Dhaka.
3. Director, Hazrat Shahajalal International Airport, Dhaka.
4. Officer in Charge (Immigration), Hazrat Shahajalal International Airport Dhaka.
5. Controller of Foreign Exchange Bangladesh Bank, Dhaka.
6. Managing Director, TBL.
7. General Manager, S & D and CRM, TBL.
8. General Manager, IT & Billing, TBL. He is requested to take necessary steps to update the concern information in TBL website.
9. Company Secretary, TBL
10. Mr. Mohammad Mahbubur Rahman, Deputy General Manager, S & D and CRM, TBL.
11. Mr. Md. Khaled Hossain, Deputy General Manager, S & D and CRM, TBL.
12. Personal file.
13. Office Copy.