

No14.35.0000.020.08.092.18/164 290

Date: 02 March, 2020

Office Order

Subject: Permission of Ex-Bangladesh Leave

Management of Teletalk Bangladesh Limited (TBL) has granted Ex-Bangladesh leave to **Mr. Mohammad Shallah Uddin Shishir**, Senior Executive of System Operations (Dhaka) department of TBL to visit **India** for traveling purpose for 07 (Seven) days from **04 March, 2020 to 10 March, 2020** or from the date of availing the leave under following conditions:

1. All cost of the journey will be borne by Mr. Mohammad Shallah Uddin Shishir.
2. Over stay in abroad will be treated as misconduct.
3. He will draw his usual pay and allowances from TBL in local currency.
4. 07 (Seven) days leave will be adjusted from his annual leave.
5. Casual leave or weekly holidays cannot be consumed with the annual leave.

Mr. Mohammad Shallah Uddin Shishir will be released from his post after handing over the charge to Mr. Md. Amirul Islam, Deputy Manager of System Operations (Dhaka) department of TBL. He will join his own post after availing the leave and must report to admin department of TBL. He will also submit photocopy of relevant pages (with arrival & departure seal) of his passport to this office.

This letter has been issued with the approval of Managing Director, TBL.



(Targhibul Islam)
Deputy General Manager (Admin)

For kind information & necessary action:

1. Chairman, TBL & Secretary, PTD, MOPTIT (Attn: CS of TBL).
2. Director General, Passport & Immigration, Agargaon, Dhaka.
3. Director, Hazrat Shahjalal International Airport, Dhaka.
4. Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka.
5. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
6. Managing Director, TBL.
7. General Manager, System Operations (Dhaka), TBL
8. Company Secretary, TBL.
9. Mr. Mohammad Shallah Uddin Shishir, System Operations (Dhaka), TBL
10. Mr. Md. Amirul Islam, Deputy Manager, System Operations (Dhaka), TBL
11. Personal file.
12. Office Copy.