

No: TBL /Admin / Ex-Bangladesh Leave (Part-2)/2013/269

Date: 07-June-2016

Office Order

Subject: Permission of Ex-Bangladesh Leave.

The Management of Teletalk Bangladesh Limited has granted the ex-Bangladesh leave of Mr. Mukit Haider, Deputy Manager, Sales & Distribution and Customer Relation Management, Teletalk Bangladesh Limited to visit Malaysia, Singapore And Indonesia with his family from July 24, 2016 to August 02, 2016 for 10 (Ten) days or from the date of availing the leave.

1. All cost of the journey will be borne by Mr. Mukit Haider. No cost will be borne by Teletalk Bangladesh Limited or Government of Bangladesh.
2. No part of his salary will be paid in foreign currency.
3. Over stay will be treated as misconduct.
4. The 10 (Ten) days leave will be adjusted from his annual leave.

Mr. Mukit Haider will be released from his post on local arrangement and will join his post after the leave and must report to Admin department of TBL through proper channel. He will also submit photocopy of relevant pages (with arrival & departure seal) of his passport to this office.

This letter has been issued with the approval of Managing Director, Teletalk Bangladesh Limited.


(Kazi Fazlul Haque) 7-6.16
Deputy General Manager (Admin)

For kind information & necessary action:

1. Chairman, TBL & Secretary, PTD, MOPTIT (Attn: PS to Secretary).
2. Director General, Passport & Immigration, Agargaon, Dhaka.
3. Director, Hazrat Shahajalal International Airport, Dhaka.
4. Officer in Charge (Immigration), Hazrat Shahajalal International Airport Dhaka.
5. Controller of Foreign Exchange Bangladesh Bank, Dhaka.
6. General Manager, Sales & Distribution and CRM, TBL.
7. General Manager, IT & Billing, TBL. (requested to take necessary steps to update the concern information in TBL website)
8. Company Secretary, TBL.
9. Mr. Mukit Haider, Deputy Manager, Sales & Distribution and CRM, TBL.
10. Personal file.
11. Office Copy.