

No: 14.35.0000.020.31.082.18/10

Date: 08-October-2018

Office Order

Subject: Foreign training on MW Transmission under Package-2 of Modernization & Expansion Project (M&E Project) of Teletalk Bangladesh Limited (TBL).

Management of Teletalk Bangladesh Limited (TBL) is pleased to nominate the following officials to visit Italy for 08 (eight) days from November 19, 2018 to November 26, 2018 (excluding travel time) to attend foreign training on MW Transmission under Package-2 of Modernization & Expansion Project (M&E Project) of Teletalk Bangladesh Limited (TBL).

SL.No	Name	Designation	Department
01.	Mr. Rashedul Hasan	Manager	M & E Project
02.	Mr. Md. Mustofa Ali	Manager	Planning & Implementation
03.	Mr. Mohammad Foujul Azim	Deputy Manager	System Operations
04.	Mr. Ranak Ahsan	Deputy Manager	Regulatory & Corporate Relation

The journey of the officials will be subject to the following conditions: -

1. All cost will be borne by Nokia Solutions and Networks Bangladesh Limited as per contract signed with Nokia.
2. The entire visit including travel time will be treated as on duty.
3. Any over stay will be treated as misconduct.
4. They will draw their pay and allowances in local currency.

The officers will be released from their posts under local arrangement and will join their respective posts after returning back to Bangladesh, with report to Admin department of TBL through proper channel. Also photocopies of relevant pages (with arrival & departure seals) of their passports and a report (enclosed herewith) including a single set of training material will have to be submitted to Admin department immediately after returning from the training.

This letter is issued with the approval of Managing Director, Teletalk Bangladesh Ltd.


(Kazi Fazlul Haque)
General Manager (Admin)

Distribution: (Not according to seniority)

1. Chairman, TBL & Secretary, PTD, MOPTIT (Attn: Company Secretary, TBL).
2. Managing Director, TBL.
3. Director General, Passport and Immigration, Agargaon, Dhaka.
4. Director, Hazrat Shahajalal International Airport, Dhaka.
5. Concerned General Managers, TBL.
6. General Manager, IT & Billing, TBL. (With request to take necessary steps to update the concerned information in TBL website).
7. Company Secretary, TBL.
8. Officer in Charge (Immigration), Hazrat Shahajalal International Airport, Dhaka.
9. Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
10. Concerned officials, Teletalk Bangladesh Limited.
11. Sazzadur Rahman, Project Manager, Modernization & Expansion of Teletalk's 2G/3G Network up to Rural Areas (Package-2), Nokia Solutions and Networks Bangladesh Limited.
12. Personal File.
13. Office Copy.