

No: 14.35.0000.020.31.213.15.210

Date: 26 July, 2017

Office Order

Subject: Foreign training on Transmission Network Package-3 of Modernization & Expansion Project (M&E Project) of Teletalk Bangladesh Limited (TBL).

Ref.: MoPTIT letter no.: 14.00.0000.001.25.014.17.905, date: 24/07/2017.

Management of Teletalk Bangladesh Limited (TBL) is pleased to nominate the following officials to visit Italy from 21/08/2017 to 28/08/2017 or nearest possible time (excluding journey time) to attend foreign training on Transmission Network under Package-3 of Modernization & Expansion Project (M&E Project) of Teletalk Bangladesh Limited (TBL).

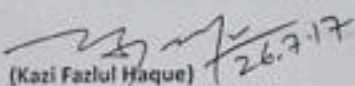
Sl.No	Name	Designation	Department
01	Mr. Shah Zulfiquer Halder	Deputy General Manager	Marketing & VAS
02	Mr. S M Saidul Islam	Deputy General Manager	System Operations
03	Mr. Md Khaled Hossain	Deputy General Manager	S&D and CRM
04	Mr. Mohammad Jamal Uddin	Deputy General Manager	IT & Billing
05	Mr. Mohammad Razaul Karim Rizvi	Manager	M&E Project

The journey of the officials will be subject to the following conditions:-

1. All cost will be borne by Alcatel-Lucent as per contract signed with Alcatel-Lucent.
2. The entire visit including travel time will be treated as on duty.
3. Any over stay will be treated as misconduct.
4. They will draw their pay and allowances in local currency.

The officers of the list will be released from their posts under local arrangement. They will join their own posts and will report to TBL management after returning back to Bangladesh.

This letter is issued with the approval of Managing Director, Teletalk Bangladesh Limited


(Kazi Fazlul Haque)
General Manager (Admin)

Distribution: (Not according to seniority)

1. Chairman, TBL & Secretary, PTD, MOPTIT (Attn: Company Secretary, TBL).
2. Secretary, Ministry of Foreign Affairs, Dhaka.
(Attn: Director General (Consular) with request to issue Note Verbal).
3. Managing Director, TBL.
4. Director General, Passport and Immigration, Agargaon, Dhaka.
5. Director, Hazrat Shahajalal International Airport, Dhaka.
6. Concerned General Managers, TBL.
7. General Manager, IT & Billing, TBL. With request to take necessary steps to update the concerned information in TBL website.
8. Company Secretary, TBL.
9. Officer in Charge (Immigration), Hazrat Shahajalal International Airport, Dhaka.
10. Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
11. Concerned officials, Teletalk Bangladesh Limited.
12. Md. Zahid Hossain Zuberi, Project Manager, Teletalk Modernization & Expansion Project, Alcatel-Lucent International Bangladesh Branch.
13. Personal File.
14. Office Record.

Dept.: IT & Billing
Office of the General Manager
Date: 26.7.17
General Manager:
Deputy General Manager:
Manager:
Deputy Manager:
Assistant Manager:
Senior Executive:
Junior Executive:
Office File:
Other: