

No: 14.35.0000.020.31.082.18/21

Date: 7th January 2019

Office Order

Subject: **Foreign training on BSS Network under Package-3 of Modernization & Expansion Project (M&E Project) of Teletalk Bangladesh Limited (TBL).**

Management of Teletalk Bangladesh Limited (TBL) is pleased to nominate the following officials to visit Poland for 08 (eight) days from February 21, 2019 to February 28, 2019 (excluding travel time) to attend foreign training on BSS Network under Package-3 of Modernization & Expansion Project (M&E Project) of Teletalk Bangladesh Limited (TBL).

SL. No	Name	Designation	Department
01	Mr. Shakil Ahmed	Deputy General Manager	Marketing & VAS
02	Mr. Md. Ishfakur Rahman Shorif	Manager	System Operation
03	Mr. Mohammed Nurul Islam	Deputy Manager	System Operation
04	Mr. Kazi Mohd. Rabiul Hossain	Deputy Manager	System Operation, Ctg.
05	Mr. Md. Suhrawardy	Assistant Manager	M & E Project
06	Mr. Al Amin	Assistant Manager	M & E Project
07	Mr. Md. Abu Hasan Masud	Assistant Manager	Marketing & VAS
08	Mr. Md. Fahim Uddin	Assistant Manager	IT & Billing
09	Mr. Ashraful Islam	Senior Executive	System Operation
10	Mr. Shariful Islam	Senior Executive	M & E Project
11	Mr. Mohammad Shoud Ull Islam	Senior Executive	System Operation
12	Mr. Md. Shajedul Karim	Executive	M & E Project

The journey of the officials will be subject to the following conditions: -

1. All cost will be borne by Alcatel-Lucent as per contract signed with Alcatel-Lucent.
2. The entire visit including travel time will be treated as on duty.
3. Any over stay will be treated as misconduct.
4. They will draw their pay and allowances in local currency.

The officers will be released from their posts under local arrangement and will join their respective posts after returning back to Bangladesh, with report to Admin department of TBL through proper channel. Also



photocopies of relevant pages (with arrival & departure seals) of their passports and a report (enclosed herewith) including a single set of training material will have to be submitted to Admin department immediately after returning from the training.

This letter is issued with the approval of Managing Director, Teletalk Bangladesh Ltd.


07.01.19
(Md. Rezaul Kabir)
General Manager (Admin)

Distribution: (Not according to seniority)

1. Chairman, TBL & Secretary, PTD, MOPTIT (Attn: Company Secretary, TBL).
2. Managing Director, TBL.
3. Director General, Passport and Immigration, Agargaon, Dhaka.
4. Director, Hazrat Shahajalal International Airport, Dhaka.
5. Concerned General Managers, TBL.
6. General Manager, IT & Billing, TBL. (With request to take necessary steps to update the concerned information in TBL website).
7. Company Secretary, TBL.
8. Officer in Charge (Immigration), Hazrat Shahajalal International Airport, Dhaka.
9. Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
10. Concerned officials, Teletalk Bangladesh Limited.
11. Md. Zahid Hossain Zuberi, Project Manager, Modernization & Expansion of Teletalk's 2G/3G Network up to Rural Areas (Package-3), Alcatel-Lucent International Bangladesh Branch.
12. Personal File.
13. Office Copy.