

No: 14.35.0000.020.31.082.18/59

Date: May 08, 2019

Office Order

Subject: Visit to Poland & Finland for Factory Inspection of 3G BSS Access Network under Package-2 of Introduction of 3G Technology and Expansion of 2.5G Network (Phase-II)-Project.

Management of Teletalk Bangladesh Limited (TBL) is pleased to nominate the following officials to visit Poland & Finland from May 23, 2019 to May 30, 2019 (excluding travel time) to attend Factory Inspection of 3G BSS Access Network under Package-2 of Introduction of 3G Technology and Expansion of 2.5G Network (Phase-II) Project.

SL.No	Name	Designation	Department
01.	Mr. Targhibul Islam	Deputy General Manager	Admin
02.	Mr. Mohammad Razaul Karim Rizvi	Manager/ Deputy Project Director	3G Project (Phase-II)

The journey of the officials will be subject to the following conditions:-

1. All cost will be borne by Nokia Solutions and Networks Bangladesh Limited as per contract signed with Nokia.
2. The entire visit including travel time will be treated as on duty.
3. Any overstay will be treated as misconduct.
4. They will draw their pay and allowances in local currency; no part of it will be drawn in foreign currency.

Mr. Targhibul Islam, Deputy General Manager (Admin and addl. Company Secretary & Corporate Strategy) will be released from DGM, Admin post by handing over his charge to Mr. S. M. Saidul Islam, Deputy General Manager (Procurement & addl. Audit). And Mr. Targhibul Islam will be released from his additional charges by handing over his charges to Mr. Md. Ashrafuzzaman, Deputy General Manager (Marketing & VAS). Mr. Mohammad Razaul Karim Rizvi will be released from his post under local arrangement.

The officers will join their own posts and will report to TBL management after returning back to Bangladesh.

This letter is issued with the approval of Managing Director, Teletalk Bangladesh Limited.



(Targhibul Islam)
Deputy General Manager (Admin).

Distribution:

1. Chairman, TBL & Secretary, PTD, MOPTIT (Attn: PS to Secretary).
2. Managing Director, TBL.
3. Director General, Passport and Immigration, Agargaon, Dhaka.
4. Director, Hazrat Shahajalal International Airport, Dhaka.
5. Concerned General Managers, TBL.
6. General Manager, IT & Billing, TBL. (With request to take necessary steps to update the concerned information in TBL website.)
7. Company Secretary, TBL.
8. Officer in Charge (Immigration), Hazrat Shahajalal International Airport, Dhaka.
9. Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
10. Concerned officials, Teletalk Bangladesh Limited.
11. Mr. Md. Kamaruzzaman, Project Manager, Introduction of 3G Technology and Expansion of 2.5G Network (Phase-II) Project, Nokia Solutions and Networks Bangladesh Limited.
12. Personal File.
13. Office Record.