



Teletalk Bangladesh Limited
State-owned mobile network operator
Administration Department
RAJUK Commercial Complex, Gulshan-1,
Dhaka
www.teletalk.com.bd



Date: ১২ মাঘ ১৪৩২ বঙ্গাব্দ
২৬ জানুয়ারি ২০২৬ খ্রিস্টাব্দ

Number: ১৪.৩৫.০০০০.০০০.০২০.০৮.০০০১.২০.৮৫

Office order

Mr. Dipak Kumar Deb (Employee ID-1220379 & Valid passport No-A04691676), Manager, System Operations (Dhaka) Department has been granted Annual Leave (Ex-Bangladesh) to travel to India for the purpose of his own treatment for a period of 31 (thirty-one) days from 01 February 2026 to 03 March 2026 or from the date of availing the leave under the following terms & conditions:

1. All costs of the journey will be borne by himself.
2. Any overstay abroad will be treated as misconduct.
3. He will draw his usual pay and allowances from TBL in local currency.
4. Leave of 31 (thirty-one) days will be adjusted from his accumulated annual leave.
5. Casual leave or weekly holidays cannot be added to this leave.
6. A charge handover & take-over report in the prescribed form should be sent to all concerns of TBL.
7. If this leave is not availed by 28 February 2026, this order will be considered cancelled.

Mr. Dipak Kumar Deb will be released from his post after handing over his responsibilities to Mr. Mohammed Nurul Islam (Employee ID-1210195), Senior Manager, System Operation (Dhaka) Department. Mr. Mohammed Nurul Islam will look after the charge in addition to his own duties.

Upon completion of his leave, Mr. Dipak Kumar Deb must resume all his responsibilities in his own post and submit his joining report to the Admin Department of TBL along with photocopies of the relevant passport pages (with arrival and departure seals) through the proper channel.

This office order is issued with the approval of the Managing Director, Teletalk Bangladesh Limited.

২৬-০১-২০২৬

Md. Ruhul Quddus
General Manager (Administration)
ruhul.quddus@teletalk.com.bd

Number: ১৪.৩৫.০০০০.০০০.০২০.০৮.০০০১.২০.৮৫/১ (১৪)

Date: ১২ মাঘ ১৪৩২ বঙ্গাব্দ
২৬ জানুয়ারি ২০২৬ খ্রিস্টাব্দ

Copy sent for information and necessary (where applicable) action to (not in order of seniority) :

1. Chairman, TBL & Secretary, PTD (Attn: Company Secretary, Teletalk Bangladesh Limited).
2. Director General, Passport & Immigration, Agargaon, Dhaka.
3. General Manager, System Operations (Dhaka), Teletalk Bangladesh Limited.
4. General Manager, Finance & Accounts, Teletalk Bangladesh Limited.
5. General Manager, IT & Billing Dept, Teletalk Bangladesh Limited.
6. Director, Hazrat Shahjalal International Airport, Dhaka.
7. Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka.
8. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
9. PS to Managing Director, TBL (For kind information to Managing Director, TBL).
10. Mr. Mohammad Nurul Islam, Senior Manager (System Operations, Dhaka), System Operations (Dhaka) Office, Teletalk Bangladesh Limited.
11. Mr. Deepak Kumar Deb, Manager (System Operations, Dhaka), System Operations (Dhaka) Office, Teletalk Bangladesh Limited.
12. Mrs. Sabrina Tania, Asstt Manager (Admin), Teletalk Bangladesh Limited.
13. Mrs. Sadia Nawreen, Asstt Manager (Admin), Teletalk Bangladesh Limited.
14. Office copy.



A handwritten signature in black ink, appearing to read 'Humayun', located on the right side of the page.

২৭-০১-২০২৬

Md. Humayun Kabir
Dy General Manager (Admin)