



ডাক ও টেলিযোগাযোগ বিভাগ  
POSTS & TELECOMMUNICATIONS DIVISION



ডিজিটাল বাংলাদেশ  
Digital Bangladesh

Teletalk Bangladesh Limited  
Rajuk Commercial Complex  
Gulshan-1, Dhaka-1212  
www.teletalk.com.bd



আমাদের ফোন

Seek  
Attention  
Limited

Record Number: 14.35.0000.020.08.001.20.954

Date: 26/12/2022

**Subject: Permission for availing of Annual Leave (Ex-Bangladesh).**

Mr. Md. Hasan Shariar (Employee ID-1210608 & valid passport no-B00219729), Manager of the Marketing & VAS Department has been granted annual leave (Ex-Bangladesh) to go to Singapore for the purpose of his mother's treatment for 21 (twenty-one) days from 03 January 2023 to 23 January 2023 or from the date of availing the leave under following conditions:

1. All costs of the journey will be borne by himself.
2. Any overstay abroad will be treated as misconduct.
3. He will draw his usual pay and allowances from TBL in local currency.
4. 21 (twenty-one) days of leave will be adjusted from his accumulated annual leave.
5. Casual leave or weekly holidays cannot be consumed with annual leave.

Mr. Md. Hasan Shariar will be released from his post on local arrangements. He will join his own post after availing of the leave and report to the Admin Department of TBL along with the photocopy of relevant pages (with arrival & departure seal) of his passport.

This office order is issued with the approval of the Managing Director, Teletalk Bangladesh Limited.

26-12-2022

Ahammed Ullah  
General Manager (Admin)  
Email:

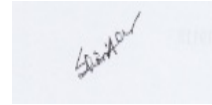
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14.35.0000.020.08.001.20.954/1(11)

Copy for Kind Information and Necessary Action,

- 1) Chairman, TBL & Secretary, PTD, MOPTIT (Attn: Company Secretary, Teletalk Bangladesh Limited).
- 2) Director General, Passport & Immigration, Agargaon, Dhaka.
- 3) Director, Hazrat Shahjalal International Airport, Dhaka.
- 4) Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka.
- 5) Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
- 6) General Manager (Finance and Accounts), Teletalk Bangladesh Limited
- 7) General Manager (Marketing & VAS) (Additional), Teletalk Bangladesh Limited
- 8) PS to Managing Director, Office of the Managing Director, Teletalk Bangladesh Limited (For kind information, Managing Director, TBL).
- 9) Mr. Md. Hasan Shariar, Manager, Teletalk Bangladesh Limited
- 10) personal copy
- 11) Office Copy



26-12-2022

**Shirin Akhter**

**Additional General Manager**