

No14.35.0000.020.08.001.20/144

Date: 02 September, 2022

## Office Order

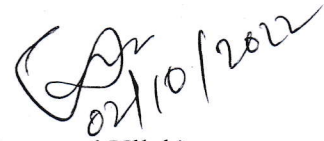
### **Subject: Permission of Ex-Bangladesh Leave.**

Mr. Mohammad Mahbubur Rahman (Employee ID:1210350 & valid passport no-A01998841), Additional General Manager of Sales, Distribution & CRM Department has been granted annual leave (Ex-Bangladesh) to go to Singapore for attending 'DBC International Leadership Program-2022 at Singapore' organized by Dhaka Branch Council of ICMAB a period of 04 (Four) days from 07 October 2022 to 10 October 2022 or from the date of availing the leave under following conditions:

1. All cost of the journey will be borne by himself.
2. Overstay in abroad will be treated as misconduct.
3. He will draw his usual pay and allowances from TBL in local currency.
4. 04 (Four) days leave will be adjusted from his accumulated annual leave.
5. Casual leave or weekly holidays cannot be consumed with the annual leave.

Mr. Mohammad Mahbubur Rahman will be released from his post after handing over the charge to Mr. Md. Khaled Hossain, Additional General Manager of Sales, Distribution & CRM Department. He will join his own post after availing of the leave and will report to the Admin Department along with the photocopy of relevant pages (with arrival & departure seal) of her passport to this office.

This letter is issued with the approval of Managing Director, Teletalk Bangladesh Limited.



(Ahammed Ullah)

General Manager (Admin)

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For kind information & necessary action; (Not according to seniority):

1. Chairman, TBL & Secretary, PTD, MOPTIT (Attn: CS of TBL).
2. Director General, Passport & Immigration, Agargaon, Dhaka.
3. Director, Hazrat Shahjalal International Airport, Dhaka.
4. Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka.
5. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
6. General Manager, Finance & Accounts, TBL.
7. General Manager, Sales, Distribution & CRM, TBL.
8. Mr. Mohammad Mahbubur Rahman, Addl.GM, Sales, Distribution & CRM, TBL.
9. Mr. Md. Khaled Hossain, Addl.GM, Sales, Distribution & CRM, TBL.
10. PS to Managing Director, TBL (For kind information, Managing Director, TBL).
11. Personal file.
12. Office Copy.