

Teletalk Bangladesh Limited

State-owned mobile network operator



Administration Department  
Rajuk Commercial Complex,  
Gulshan-1, Dhaka.



[www.teletalk.com.bd](http://www.teletalk.com.bd)

Number: ১৪.৩৫.০০০০.০২০.০৮.০০১.২০.১০৯৭

Date: ৯ জ্যৈষ্ঠ ১৪৩০ বঙ্গাব্দ  
২৩ মে ২০২৩ খ্রিস্টাব্দ

Subject: Permission for availing of Annual Leave (Ex-Bangladesh)

Mr. Md. Rezaul Karim (Employee ID-1210252 & valid passport no-EF0852457), Assistant Manager, Sales, Distribution & CRM Department has been granted annual leave (Ex-Bangladesh) to travel to Saudi Arabia for the purpose of performing Holy Hajj for a period of 45 (forty-five) days from 25 May 2023 to 08 July 2023 or from the date of availing the leave under following conditions:

1. All costs of the journey will be borne by himself.
2. Any overstay abroad will be treated as misconduct.
3. He will draw his usual pay and allowances from TBL in local currency.
4. Leave of 45 (forty-five) days will be adjusted from his accumulated annual leave.
5. Casual leave or weekly holidays cannot be added to annual leave.

Mr. Rezaul Karim will be released from his post after handing over the charge to Mr. Md. Mojahidul Haq, Deputy Manager of the Sales, Distribution & CRM Department. He will join his own post after availing of the leave and report to the Admin Department of TBL along with the photocopy of relevant pages (with arrival & departure seal) of her passport.

This letter is issued with the approval of the Managing Director, Teletalk Bangladesh Limited.



২৩-০৫-২০২৩

Ahmed Ullah

General Manager (Admin)

ahammed.ullah@teletalk.com.bd

Number: ১৪.৩৫.০০০০.০২০.০৮.০০১.২০.১০৯৭/১ (১৩)

Date: ৯ জ্যৈষ্ঠ ১৪৩০ বঙ্গাব্দ  
২৩ মে ২০২৩ খ্রিস্টাব্দ

Copy sent for information and necessary (where applicable) action  
(not in order of seniority):

1. Chairman, BoD, TBL & Secretary, Post & Telecom Division, Dhaka;
2. Director General, Passport & Immigration, Agargaon, Dhaka.;
3. Director, Hazrat Shahjalal International Airport, Dhaka.;
4. Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka.;
5. Immigration Officer, Hazrat Shahajalal International Airport, Dhaka.;
6. General Manager, Finance & Accounts, TBL.;
7. General Manager, Sales, Distribution & CRM Department, TBL.;
8. PS to Managing Director, TBL (For kind information, Managing Director, TBL).;
9. Mr. Md. Mojahidul Haq, Deputy Manager, Sales, Distribution & CRM Department, TBL.;
10. Mr. Md. Rezaul Haq, Assistant Manager, Sales, Distribution & CRM Department, TBL.;
11. Mrs. Sabrina Tania, Assistant Manager, Admin (for office attendance report);
12. Ms. Sadia Nawreen, Assistant Manager, Admin (for salary related) and
13. Office Copy.



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Ahmed Ullah

General Manager (Admin)