

Teletalk Bangladesh Limited

A State Owned Mobile Network Operator

No14.35.0000.020.08.086.19/250

Date: 13 June, 2022

Office Order


Subject: Permission of Ex-Bangladesh Leave.

Management of Teletalk Bangladesh Limited (TBL) has granted Ex-Bangladesh leave to Mr. Taufiq Reja (Official ID-1210377 & valid Passport No-B00094090), Assistant Manager of Sales, Distribution & CRM of TBL to visit Thailand for treatment purpose for 10 (Ten) days from 19 June, 2022 to 28 June, 2022 or from the date of availing the leave under following conditions:

1. All cost of the journey will be borne by Mr. Md. Taufiq Reja.
2. Over stay abroad will be treated as misconduct.
3. He will draw his usual pay and allowances from TBL in local currency.
4. 10 (Ten) days leave will be adjusted from his annual leave.
5. Casual leave or weekly holidays cannot be consumed with the annual leave.

Mr. Taufiq Reja will be released from his post on local arrangement. He will join his own post after availing the leave and will report to the admin department of TBL along with relevant pages (with arrival & departure of immigration seal) of his passport to this office.

This letter has been issued with the approval of Managing Director, TBL.


13.06.2022

(Sadan Kumar Das)
General Manager (Admin)

For kind information & necessary action; (Not according to seniority):

1. Chairman, TBL & Secretary, PTD, MOPTIT (Attn: CS of TBL).
2. Director General, Passport & Immigration, Agargaon, Dhaka.
3. Director, Hazrat Shahjalal International Airport, Dhaka.
4. Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka.
5. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
6. General Manager, Finance & Accounts, TBL.
7. General Manager, Sales, Distribution & CRM, TBL.
8. Mr. Taufiq Reja, Assistant Manager, Sales, Distribution & CRM, TBL.
9. PS to Managing Director, TBL (For kind information, Managing Director, TBL).
10. Personal file.
11. Office Copy.