

Teletalk Bangladesh Limited

A State Owned Mobile Network Operator

No14.35.0000.020.08.086.19/222

Date: 13 April, 2022

Office Order

Subject: Permission of Ex-Bangladesh Leave.

Management of Teletalk Bangladesh Limited (TBL) has granted Ex-Bangladesh leave to Mrs. Farhana Afroz (Official ID-1110321 & valid passport no-BY0940079), Assistant Manager, Corporate Strategy department of TBL to visit Turkey for traveling purposes for 15 (Fifteen) days from 21 April 2022 to 05 May 2022 or from the date of availing the leave under following conditions:

1. All costs of the journey will be borne by Mrs. Farhana Afroz.
2. Any over stay in abroad will be treated as misconduct.
3. She will draw her usual pay and allowances from TBL in local currency.
4. 15 (Fifteen) days leave will be adjusted from her annual leave.
5. Casual leave or weekly holidays cannot be consumed with the annual leave.

Mrs. Farhana Afroz will be released from her post on local arrangements. She will join her own post after availing of the leave and will report to the admin department of TBL after returning back to Bangladesh. He will also submit a photocopy of relevant pages (with arrival & departure seal) of his passport to this office.

This letter is issued with the approval of Managing Director, TBL.


(3.04.2022)
(Sadan Kumar Das)
General Manager (Admin)

For kind information & necessary action; (Not according to seniority):

1. Chairman, TBL & Secretary, PTD, MOPTIT (Attn: CS of TBL).
2. Director General, Passport & Immigration, Agargaon, Dhaka.
3. Director, Hazrat Shahjalal International Airport, Dhaka.
4. Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka.
5. Immigration Officer, Hazrat Shahajalal International Airport, Dhaka.
6. Managing Director, TBL.
7. General Manager, Finance & Accounts, TBL.
8. Additional General Manager, Corporate Strategy, TBL.
9. Mrs. Farhana Afroz, AM, Corporate Strategy, TBL.
10. Company Secretary, TBL.
11. Personal file.
12. Office Copy.