



Teletalk Bangladesh Limited

A State-owned Mobile Network Operator

Rajshahi Commercial Complex, Gulshan-1, Dhaka-1212

www.teletalk.com.bd



Record Number: 14.35.0000.020.08.001.20.441

Date: 9/4/2023

Subject: Permission for availing of Annual Leave (Ex-Bangladesh)

Mr. Md. Mustafizur Rahman (Employee ID-1210606 & valid passport no-A01665370), Manager, Sales, Distribution & CRM Department has been granted Annual Leave (Ex-Bangladesh) to travel to India for the purpose of his treatment for a period of 17 (Seventeen) days from 24 April 2023 to 10 May 2023 or from the date of handover of his charge handover under following conditions:

1. All costs of the journey will be borne by himself.
2. Any overstay abroad will be treated as misconduct.
3. He will draw his usual pay and allowances from TBL in local currency.
4. Leave of 17 (seventeen) days will be adjusted from his accumulated annual leave.
5. Casual leave or weekly holidays cannot be added to annual leave.

Mr. Md. Mustafizur Rahman will be released from his post after handing over the charge to Mr. M. M. Asadullah, Senior Manager of the Sales, Distribution & CRM Department. He will join his own post after availing of the leave and report to the Admin Department of TBL along with the photocopy of relevant pages (with arrival & departure seal) of his passport.

This office order is issued with the approval of the Managing Director, Teletalk Bangladesh Limited.

9-4-2023

Ahammed Ullah

General Manager (Admin)

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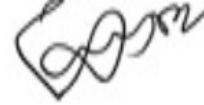
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Copy for Kind Information and Necessary Action,

- 1) Chairman, TBL & Secretary, PTD, MOPTIT (Attn: Company Secretary, Teletalk Bangladesh Ltd)
- 2) Director General, Passport & Immigration, Agargaon, Dhaka.
- 3) Director, Hazrat Shahjalal International Airport, Dhaka.
- 4) Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka.
- 5) Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
- 6) General Manager (Finance and Accounts), Teletalk Bangladesh Limited
- 7) General Manager (S&D and CRM), Teletalk Bangladesh Limited
- 8) Mr. M. M. Asadullah, Senior Manager, Teletalk Bangladesh Limited
- 9) Mr. Md. Mustafizur Rahman, Manager, Teletalk Bangladesh Limited
- 10) PS to Managing Director, Office of the Managing Director, Teletalk Bangladesh Limited (For kind information, Managing Director, TBL).
- 11) Personal copy.
- 12) Office Copy.



9-4-2023

Ahammed Ullah
General Manager (Admin)