



Teletalk Bangladesh Limited
Rajuk Commercial Complex
Gulshan-1, Dhaka-1212
www.teletalk.com.bd



Seek
Attention
Limited

Record Number: 14.35.0000.020.08.001.20.24

Date: 4/1/2023

Subject: Permission of availing Study Leave (Ex Bangladesh).

As per decision of 216-meeting of Board of Directors of Teletalk Bangladesh Limited (TBL) Mr. A S M Sadiqul Islam (Employee ID-1210607 & passport no-B00366638), Manager of System Operations (Dhaka) Department of TBL has been granted Study Leave (Ex Bangladesh) for a period of 10 January 2023 to 15 March 2025 (including travel time) for pursuing post-graduation degree on Cyber Security at the University of Hertfordshire in United Kingdom. He is hereby allowed to avail the leave from 10 January 2023 to 15 March 2025 under following conditions-

1. All costs of the journey and study abroad will be borne by Mr. A S M Sadiqul Islam. No cost will be borne by Teletalk Bangladesh Limited.
2. The study leave will be without pay.
3. He will immediately join Teletalk after the leave and submit the certificate of a degree from the concerned University.
4. No benefits will be entitled except service continuation with seniority during leave.
5. Any overstay at abroad will be treated as misconduct.

Mr. A S M Sadiqul Islam will be released from his duty on local arrangement. He will join his post in time after the leave and report to the Admin Department of TBL through proper channel. He will also submit the photocopy of the relevant pages (with arrival & departure seal) of his passport to this office.

This office order is issued with the approval of the Managing Director, Teletalk Bangladesh Limited.

04-01-2023

Ahammed Ullah

General Manager (Admin)
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Email:
ahammed.ullah@teletalk.com.bd

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14.35.0000.020.08.001.20.24/1(11)

Copy for Kind Information and Necessary Action,

- 1) Chairman, TBL & Secretary, PTD, MOPTIT (Attn: Company Secretary, Teletalk Bangladesh Limited).
- 2) Director General, Passport & Immigration, Agargaon, Dhaka.
- 3) General Manager (Finance and Accounts), Teletalk Bangladesh Limited
- 4) Director, Hazrat Shahjalal International Airport, Dhaka.
- 5) Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka.
- 6) General Manager (System Operation), Teletalk Bangladesh Limited
- 7) Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
- 8) PS to Managing Director, Office of the Managing Director, Teletalk Bangladesh Limited (For kind information, Managing Director, TBL).
- 9) Mr. A S M Sadiqul Islam, Manager, SO (Dhaka), Teletalk Bangladesh Limited
- 10) personal copy
- 11) Office Copy



04-01-2023

Md. Kamruzzaman
Dy General Manager
(Admin)