



Teletalk Bangladesh Limited  
State-owned mobile network operator  
Administration Department  
Rajuk Commercial Complex, Gulshan-1,  
Dhaka.  
www.teletalk.com.bd



Number: ১৪.৩৫.০০০০.০২০.০৮.০০১.২০.১২৩৬

Date: ৭ আষাঢ় ১৪৩০ বঙ্গাব্দ  
২১ জুন ২০২৩ খ্রিস্টাব্দ

Office order

Mr. Shimul Ray (Employee ID-1220376 & valid passport no- BX0317936 ), Deputy Manager of the System Operations (Chittagong) Department has been granted annual leave (Ex-Bangladesh) to travel to India for the purpose of his treatment for a period of 20 ( twenty) days from 26 June 2023 to 15 July 2023 or from the date of availing the leave under following conditions:

1. All costs of the journey will be borne by himself.
2. Any over stay in abroad will be treated as misconduct.
3. He will draw his usual pay and allowances from TBL in local currency.
4. Leave of 20 (twenty) days will be adjusted from his accumulated annual leave.
5. Casual leave or weekly holidays cannot be added to annual leave.

Mr. Shimul Ray will be released from his own post after handing over the charge to Mr. M. M. Montasir Chowdhury, Deputy Manager, System Operations (Chatgoram) Department. He will join his own post after availing of leave and report to the Admin Department of TBL along with the photocopy of relevant pages (with arrival & departure seal) of his passport.

This letter has been issued with approval of the Managing Director, Teletalk Bangladesh Limited.

২১-০৬-২০২৩

Ahammed Ullah  
General Manager (Admin)  
ahammed.ullah@teletalk.com.bd

Number: ১৪.৩৫.০০০০.০২০.০৮.০০১.২০.১২৩৬/১ (১৩)

Date: ৭ আষাঢ় ১৪৩০ বঙ্গাব্দ  
২১ জুন ২০২৩ খ্রিস্টাব্দ

Copy sent for information and necessary (where applicable) action  
(not in order of seniority):

- ১। Chairman, TBL & Secretary, PTD, MOPTIT (Attn: Company Secretary, Teletalk Bangladesh Limited).;
- ২। Director General, Passport & Immigration, Agargaon, Dhaka.;

- ৩। Director,, Hazrat Shahjalal International Airport, Dhaka.;
- ৪। Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka.;
- ৫। Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.;
- ৬। General Manager, Finance & Accounts, TBL.;
- ৭। General Manager, System Operations (Ctg), Teletalk Bangladesh Limited;
- ৮। PS to Managing Director, TBL (For kind information, Managing Director, TBL).;
- ৯। Mr. Shimul Ray, Dy Manager, System Operations (Ctg), Teletalk Bangladesh Ltd.;
- ১০। Mr. M. M. Montasir Chowdhury, Dy Manager, System Operations Ctg), Teletalk Bangladesh Limited;
- ১১। Mrs. Sabrina Tania, Assistant Manager, Admin (For Office attendance report).;
- ১২। Ms. Sadia Nawreen, Assistant Manager, Admin (for Salary related). এবং
- ১৩। Office, Copy।



A rectangular box containing a handwritten signature in blue ink, which appears to read "Shirin Akther".

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Shirin Akther

Addl General Manager (Admin)