



Teletalk Bangladesh Limited
A State-owned Mobile Network Operator
Admin Department
Gulshan-1, Dhaka.
www.teletalk.com.bd



Record Number: ১৪.৩৫.০০০০.০২০.৩১.০৮২.১৮.১৬৭২

Date: 20/10/2023

Office Order

As per Government Order Vide Record Number- 14.00.0000.001.25.006.17.1640, Date: 23.08.2023 the following officials of Teletalk Bangladesh Ltd. will participate in the “Factory inspection/Test” conducted by Huawei International PTE Ltd. for the “Supply, Installation and Integration of Telecom Equipment (Access, Spare Parts and etc.) for Lot-01 under “Expansion of Teletalk’s Network up to Rural Areas and Network Readiness for 5G Services” Project. They will conduct the Factory Inspection/Test according to the following time schedule and location.

Sl.	Name, Designation & Department	Factory Location	Duration (Excluding Travel Time)
01	Mr. Nurul Mabud Chowdhury General Manager (On Deputation) System Operations (Dhaka) Department Teletalk Bangladesh Limited. ID: 2210082 Passport No.: E00053786 Mobile: 01550155023 Email: nurul.mabud@teletalk.com.bd	Dongguan China	24-10-2023 to 30-10-2023
02	Mr. Mamunur Rashid Additional General Manager (On Deputation) Regulatory & Corporate Relations Teletalk Bangladesh Limited. ID: 2210076 Passport No.: E00153328 Mobile: 01550155043 Email: m.rashid@teletalk.com.bd		

The Terms and Conditions are mentioned below:

- All the expenses regarding this tour will be borne by Huawei International PTE Limited;
- The period of accomplishing the Factory Inspection/Test including transit will be treated as on duty;
- They will draw their usual pay and allowances from Bangladesh in local currency;
- Under no condition, leave will be extended and they must return to the country within the stipulated time limit and join their post with submission of departure & arrival pages of Passport to Admin Department;
- On return from abroad they will submit a report as per govt prescribed form to Admin Department within 15 Days.

2. Mr. Nurul Mabud Chowdhury, General Manager will be released from his own post after handing over the charge of System Operations (Dhaka) to Mr. Md. Ruhul Quddus, General Manager, IT & Billing Department. Mr. Md. Ruhul Quddus will look after the above mentioned charge in addition to his main responsibility.

3. Mr. Mamunur Rashid, Additional General Manager, will be released from his own post after

handing over the charge of Additional General Manager, Regulatory & Corporate Relations to Mr. Biswambhar Gayen, Additional General Manager, Audit Department and also after handing over his additional charge Sales, Distribution & CRM Department and “Expansion of Teletalk’s Network up to Rural Areas and Network Readiness for 5G Services” Project to Mr. Md. Khaled Hossain, Additional General Manager, Sales, Distribution & CRM Department. Mr. Biswambhar Gayen and Mr. Md. Khaled Hossain will look after the above mentioned charges in addition to their main responsibility.

4. A charge hand over & take over report should send to all concerns of Teletalk.

This office order has been issued with the approval of the Managing Director, Teletalk Bangladesh Limited.



20-10-2023

Ahammed Ullah

General Manager (Admin)

ahammed.ullah@teletalk.com.bd

Record Number:

Date: 20/10/2023

(Not in the order of

Copy for Kind Information and Necessary Actions seniority)

:

1. Secretary, Office of Secretary, Posts & Telecommunications Division and Chairman, Board of Directors, Teletalk Bangladesh Limited.;
2. Director General, Office of Director General, DOT;
3. Concerned Project Director and Head of the Department, Teletalk Bangladesh Limited.;
4. General Manager (System Operation), Office of the System Operations (Dhaka), Teletalk Bangladesh Limited;
5. Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka.;
6. Chief Accounts & Finance Officer, T&T, Segunbagicha, Dhaka.;
7. Additional General Manager, Office of the Regulatory & Corporate Relation, Teletalk Bangladesh Limited;
8. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka.;
9. Chang Chow Yan, Sales Business Director, Huawei International PTE Limited.;
10. PS to Managing Director (Additional Charge), Office of the Managing Director, Teletalk Bangladesh Limited;
11. Manager, Office of the IT & Billing, Teletalk Bangladesh Limited (Instructed to Update D-Nothi and ERP System of TBL);
12. Manager, Office of the IT & Billing, Teletalk Bangladesh Limited (Instructed to Upload this Office Order along with GO in TBL Website);
13. Assistant Manager, Office of the Admin, Teletalk Bangladesh Limited (Instructed to update Employee Database and Personal File);
14. Assistant Manager, Office of the Admin, Teletalk Bangladesh Limited;
15. Personal File. and
16. Office Copy..



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Shirin Akther, Akther
Additional General Manager



(Replaced by same date and memorandum)



Government of the People's
Republic of Bangladesh
Ministry of Posts,
Telecommunications & Information
Technology
Posts & Telecommunications
Division
Bangladesh Secretariat, Dhaka .
www.ptd.gov.bd

Record Number:

Date: 23/8/2023

14.00.0000.001.25.006.17.1640

Subject: **Government Order.**

The undersigned is directed to convey the Government's approval for the following officials to accomplish the Factory Inspection Test for the "Supply, Installation and Integration of Telecom Equipment (Core Network-Chittagong and Other related System, Spare Parts and etc)" under the project of Teletalk entitled in 'Expansion of teletalk's network up to rural areas and Network readiness for 5G Services' to be held from 24 to 30 July 2023 (excluding journey time) or nearest convenient time in Dongguan, China:-

SL	Name & Designation
1.	Mr. Nurul Mabud Chowdhury, General Manager, Teletalk Bangladesh Limited, Dhaka.
2.	Mr Mamunur Rashid, Deputy Project Director, Expansion of teletalk's network up to rural areas and Network readiness for 5G Services, Dhaka.

02. The terms and conditions are mentioned below:

- All expenses regarding this tour will be borne by Huawei International PTE Ltd;
- The period of accomplishing the Factory Inspection Test including transit will be treated as on duty;

- c. They will draw their usual pay and allowances from Bangladesh in local currency.;
- d. Under no condition, leave will be extended & they must return to the country within the stipulated time limit and join there office;
- e. On return from abroad, they will submit a report to this Division within 15 days.

03. This order is issued with the approval of the competent authority.



12-10-2023

Parvejur Rahman
Senior Assistant Secretary
Phone: 02 9514449
Fax: 02 9515599
Email: admin1@ptd.gov.bd

Chief Accounts and Finance
Officer, Posts and
Telecommunications Division,
Segunbagicha, Dhaka.

Record Number:
14.00.0000.001.25.006.17.1640/1(11)

Date: 23/8/2023

Copy for kind information and necessary action (not according to the seniority):

- 1) Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka. (Attn: Director General (Consular) with a request to issue the Note Verbal).
- 2) Senior Secretary, Ministry of Public Administration
- 3) Director General, Immigration & Passport, Agargaon, Dhaka.
- 4) Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka.
- 5) PS to Hon'ble Minister, Posts and Telecommunications Division, Ministry of Posts, Telecommunications & Information Technology, Dhaka.
- 6) Director, Hazrat Shahjalal International Airport, Dhaka.
- 7) Chief Accounts and Finance Officer, Telephone &

Telegraph, Segunbagicha, Dhaka.

8) PS to Secretary (Senior Assistant Secretary), Posts & Telecommunications Division, Dhaka.

9) Nurul Mabud Chowdhury, General Manager, Teletalk Bangladesh Limited, Dhaka

10) Mamunur Rashid, Deputy Project Director, Teletalk Bangladesh Limited, Dhaka.

11) Programmar, Posts & Telecommunications Division (with a request to upload the GO in website).



12-10-2023

Parvejur Rahman
Senior Assistant Secretary