



Teletalk Bangladesh Limited
A State-owned Mobile Network Operator
Admin Department
Rajuk Commercial Complex, Gulshan-1,
Dhaka.
www.teletalk.com.bd



Record Number: 14.35.0000.020.31.082.18.1491

Date: 29/08/2023

Office Order

As per Government Order Vide Record Number- 14.00.0000.001.25.006.17.1639, Date: 16.08.2023 the following officers of Teletalk Bangladesh Ltd. will participate in the “Factory inspection/Test” conducted by Huawei International PTE Ltd. for the “Supply and Installation of Telecom Antenna and Necessary Installation Materials for Teletalk’s 2G/3G/4G Networks (Lot-1)” under “Expansion of Teletalk’s Network up to Rural Areas and Network Readiness for 5G Services” Project according to the following time schedule and location.

Sl.	Name, Designation & Department	Factory Location	Duration (Including Travel Time)
01	Mr. Md. Khayrul Hasan Project Director (On Deputation) “Expansion of Teletalk’s Network up to Rural Areas and Network Readiness for 5G Services” Project Teletalk Bangladesh Limited. ID: 2210086 Passport No.: E00012609 Mobile: 01550152204 Email: khayrul.hasan@teletalk.com.bd	Dongguan, China	30-08-2023 to 08-09-2023
02	Mr. Md. Khaled Hossain Additional General Manager and Deputy Project Director (On Deputation) “Expansion of Teletalk’s Network up to Rural Areas and Network Readiness for 5G Services” Project Teletalk Bangladesh Limited. ID: 2210075 Passport No.: BG0000203 Mobile: 01550155042 Email: khaled.hossain@teletalk.com.bd		

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The Terms and Conditions are mentioned below:

- All the expenses regarding this tour will be borne by Huawei International PTE Limited;
- The period of accomplishing the Factory Inspection/Test including transit will be treated as on duty;
- They will draw their usual pay and allowances from Bangladesh in local currency;
- Under no condition, leave will be extended and they must return to the country within the stipulated time limit and join their own post with submission of departure & arrival pages of Passport to Admin Dept;
- On return from abroad they will submit a report as per govt prescribed form to Admin Department within 15 Days.

2. Mr. Md. Khayrul Hasan will be released from his own post after hand over his charge to Mr. Md. Nizam Uddin, General Manager, Finance and Accounts Department.

3. Mr. Md. Khaled Hossain will be released from his all posts after hand over charge of Sales,

Distribution & CRM and Company Secretariat Dept to Mrs. Shirin Akther, Additional General Manager (Admin) and the charge of Deputy Project Director, "Expansion of Teletalk's Network up to Rural Areas and Network Readiness for 5G Services" Project to Mr. Mamunur Rashid, Additional General Manager (Regulatory & Corporate Relations).

Mr. Md. Nizam Uddin, General Manager (Finance and Accounts), Mrs. Shirin Akther, Additional General Manager (Admin) and Mr. Mamunur Rashid, Additional General Manager (Regulatory & Corporate Relations) will look after the mentined charges in addition of their main responsibility.

This office order has been issued with the approval of the Managing Director, Teletalk Bangladesh Limited.



29-08-2023

Ahammed Ullah

General Manager (Admin)

ahammed.ullah@teletalk.com.bd

Record Number: 14.35.0000.020.31.082.18.1491/1 (17)

Date: 29/08/2023

(Not in the order of

Copy for Kind Information and Necessary Actions seniority)

:

1. Chairman, Teletalk Bangladesh Limited, ;
2. Mr. Md. Khayrul Hasan, Project Director, Office of the 5G Readiness Project, Teletalk Bangladesh Limited;
3. General Manager (Finance and Accounts), Office of the Finance & Accounts, Teletalk Bangladesh Limited;
4. General Manager (S&D and CRM), Office of the Sales & Distribution and CRM, Teletalk Bangladesh Limited;
5. General Manager (IT & Billing), Office of the IT & Billing, Teletalk Bangladesh Limited;
6. Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka.;
7. Mr. Md. Khaled Hossain, Additional General Manager, Office of the Sales, Distribution & CRM and Deputy Project Director, Teletalk Bangladesh Limited;
8. Additional General Manager (Additional Charge), Office of the tCompany Secretariat, Teletalk Bangladesh Limited;
9. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka.;
10. He Feng, Business Manager, Huawei International PTE Ltd.;
11. Chang Chow Yan, Sales Business Director, Huawei International PTE Ltd.;
12. Senior Manager & PS to Managing Director (Additional Charge), Office of the Managing Director, Teletalk Bangladesh Limited;
13. Manager, Office of the IT & Billing, Teletalk Bangladesh Limited (For uploading this Office Order in TBL Website);
14. Assistant Manager, Office of the Admin, Teletalk Bangladesh Limited;
15. Assistant Manager, Office of the Admin, Teletalk Bangladesh Limited;
16. Personal File and
17. Office Copy.



A handwritten signature in black ink, appearing to read 'Ahammed Ullah', located in the top right corner.

29-08-2023

Ahammed Ullah

General Manager (Admin)

Attachments:

- (1) Government Order
- (2) Passport of Md. Khayrul Hasan and Mr. Md. Khaled Hossain



Government of the People's
Republic of Bangladesh
Ministry of Posts,
Telecommunications & Information
Technology
Posts & Telecommunications
Division
Bangladesh Secretariat, Dhaka .
www.ptd.gov.bd



Record Number:

Date: 16/8/2023

14.00.0000.001.25.006.17.1639

Subject: **Government Order.**

The undersigned is directed to convey the Government's approval for the following officials to accomplish the Factory Inspection Test for the "Supply, Installation and Integration of Telecom Equipment (Core Network-Chittagong and Other related System, Spare Parts and etc)" under the project of Teletalk entitled in 'Expansion of teletalk's network up to rural areas and Network readiness for 5G Services' to be held from 24 to 30 July 2023 (excluding journey time) or nearest convenient time in Dongguan, China:-

S L	Name & Designation
1.	Mr. Md. Khayrul Hasan, Project Director, Expansion of teletalk's network up to rural areas and Network readiness for 5G Services, Dhaka.
2.	Mr. Parvejur Rahman, Senior Assistant Secretary, Posts & Telecommunications Division, Dhaka.
3.	Mr. Md. Khaled Hossain, Additional General, Teletalk Bangladesh Limited (TBL), Dhaka.

02. The terms and conditions are mentioned below:

- All expenses regarding this tour will be borne by Huawei International PTE Ltd;
- The period of accomplishing the Factory Inspection Test including transit will be treated as on duty;
- They will draw their usual pay and allowances from

Bangladesh in local currency.;

d. Under no condition, leave will be extended & they must return to the country within the stipulated time limit and join there office;

e. On return from abroad, they will submit a report to this Division within 15 days.

03. This order is issued with the approval of the competent authority.



16-08-2023

Parvejur Rahman

Senior Assistant Secretary

Phone: 02 9514449

Chief Accounts and Finance
Officer, Posts and
Telecommunications Division,
Segunbagicha, Dhaka.

Record Number:
14.00.0000.001.25.006.17.1639/1

Date: 16/8/2023

Copy for kind information and necessary action (not according to the seniority):

- 1) Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka. (Attn: Director General (Consular) with a request to issue the Note Verbal).
- 2) Senior Secretary, Ministry of Public Administration
- 3) Director General, Immigration & Passport, Agargaon, Dhaka.
- 4) Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka.
- 5) PS to Hon'ble Minister, Posts and Telecommunications Division, Ministry of Posts, Telecommunications & Information Technology, Dhaka.
- 6) Md. Khayrul Hasan, Project Director, Expansion of teletalk's network up to rural areas and Network readiness for 5G Services, Dhaka.

- 7) Director, Hazrat Shahjalal International Airport, Dhaka.
- 8) Chief Accounts and Finance Officer, Telephone & Telegraph, Segunbagicha, Dhaka.
- 9) PS to Secretary (Senior Assistant Secretary), Posts & Telecommunications Division, Dhaka.
- 10) Parvejur Rahman, Senior Assistant Secretary, Posts & Telecommunications Division, Dhaka.
- 11) Programmar, Posts & Telecommunications Division (with a request to upload the GO in website).
- 12) Md. Khaled Hossain, Additional General , Teletalk Bangladesh Limited (TBL), Dhaka.



16-08-2023

Parvejur Rahman
Senior Assistant Secretary